

## **Final Practicum Report**

The major narrative divisions of the practicum final report are described below:

### Introduction

Describes why the work was done. Describe the problem or need on which the practicum was based, the historical background of this problem or need, and any earlier efforts made for addressing the problem. An important aspect of the **Introduction** is a review of the pertinent literature. Few problems or needs are unique: many have already been investigated or planned and it is helpful to find how this was accomplished, what alternatives were tried or considered, and what the results were.

### Methods

The methods section includes a complete description of methods and procedures used in the practicum, to carry out the goals and objectives. Credit should be given to individuals who developed the methods, procedures, tests or concepts you will employ by means of literature citation. Goals and behavioral objectives, strategies utilized, implementation difficulties encountered, computational techniques employed, and criteria used to evaluate are described and discussed in this section.

### Results

This section describes the results and findings of the problem or the effectiveness of a developed or implemented program, however tentative they may be.

### Discussion and Conclusions

The most important function of this section is to link the results of the practicum to your original problem or proposed program. All conclusions and recommendations resulting from the practicum are discussed in this subsection. They should be discussed in terms of their implications for the problem or program that originally motivated the work. For example – returning to the earlier example of developing a procedures manual – the original problem might have been recurring procedural failures within the institution. You will then discuss the manual you developed (your “results”) in terms of its ability to prevent or mitigate such failures. Any limitations on the interpretation of the findings or obstacles in program development or evaluation are also discussed in this section.

### Reference List

Use APA referencing style to provide proper citations.

### Appendices (Deliverables)

These include all data collection tools / measures (such as surveys, questionnaires, or chart abstraction tools) primary data (not raw data), and other products (curriculum, training manuals, power point presentations, flyers, reports to the sponsoring agency) and other relevant materials developed, used or evaluated in the project. The appendices provide a copy of the final deliverable(s) or product(s), which must be properly labeled and referenced in the body of the final report. Education projects should include all curricular materials including objectives, teaching strategies, evaluations and related instructional aids. There is no limit to the number of appendices included in the final report.

### Evaluation of the Practicum

Please write a 1 - 2 page reflection of your practicum experience. You should reflect on the following:

- a. If you had the opportunity to do the practicum over again, would your approach it the same or differently? Explain.
- b. Were there any new skills or competencies that were needed for the practicum, which you had to learn as part of the experience? Explain.
- c. What impact, if any, do you anticipate your practicum experience will have on your practicum placement organization? Explain your response.
- d. What impact, if any, do you anticipate your practicum experience will have on your career path? Explain your response.