



EMPLOYMENT OPPORTUNITY

Union Settlement Association, established in 1895, is one of the largest social service agencies in East Harlem. The agency provides childcare, after-school programs, youth development, college preparation, adult education (including ESL and GED), programs for the elderly, mental health services, and more. Union Settlement has approximately 400 dedicated employees who work from 18 different sites to serve over 13,000 local residents each year. In addition, two related entities – Union Settlement Home Care Services and Union Settlement Federal Credit Union – offer complementary programs and services to the community. For additional information about Union Settlement, please visit our website at www.unionsettlement.org.

Position: Senior Services Health Coordinator
Department: Senior Services
Reports to: Director of Senior Services and Deputy Director of Senior Services
Hours: Part-Time; 20 hours/week

Position Summary:

Under the supervision of the Director and Deputy Director, the Senior Services Health Coordinator is responsible for systematically implementing proven evidence-based programs and interventions to address significant health needs among the aging population Union Settlement serves at its five senior centers. This includes organizing and overseeing health and wellness activities, and monitoring attendance and performance.

Responsibilities:

- Target up to five leading preventable chronic conditions among the senior center participants – diabetes, depression, obesity, arthritis and falls prevention – for possible interventions.
- Use an evidence-based toolkit developed by the Brookdale Center for Healthy Aging & Longevity to determine the most appropriate and cost effective tools for our senior center population.
- Develop appropriate health condition measurements and testing systems to monitor the effectiveness of the interventions.
- Develop an appropriate system for tracking participation by the senior center members in the health and wellness activities.
- Collaborate with Senior Services staff and mental health counselors to implement and evaluate the selected activities, measurements, testing and tracking systems.
- Reach out to area hospitals and other health providers to build or enhance partnerships to provide our seniors with additional screenings, health workshops and other activities, as well as donated incentives
- Represent Union Settlement in community and inter-agency activities.
- Additional duties as assigned by supervisor.

Qualifications:

- Bachelor's Degree in Public Health or health-related field with at least two years' social service experience. Experience with aging populations preferred; Master's degree in Public Health preferred.
- Knowledge of current health issues affecting seniors in East Harlem.
- Knowledge of the community health networks and resources in East Harlem
- Bilingual (English/Spanish) required.
- Strong verbal, written, organizational and problem solving skills.
- Demonstrated ability to perform multiple tasks effectively in a fast paced, challenging and constantly changing environment.
- Excellent computer skills.
- Excellent interpersonal skills.
- Desire to work with aging populations.

To Apply:

Please send cover letter, resume, salary requirements, and contact information for at least three professional references to:

hr@unionsett.org

Please indicate Senior Services Health Coordinator in subject of e-mail.

UNION SETTLEMENT ASSOCIATION IS AN EQUAL OPPORTUNITY EMPLOYER